



# SUPERIOR COURT

Of the State of California for the  
COUNTY OF YOLO

Executive Office  
725 Court Street, Room 308  
Woodland CA 95695  
[www.yolo.courts.ca.gov](http://www.yolo.courts.ca.gov)

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**Shawn C. Landry**  
**Court Executive Officer**  
(530) 406-6838

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## MEMORANDUM

TO: All Judicial Officers  
All Court Staff  
All Law Enforcement Agencies  
County Administrator  
County Bar Association  
County Counsel's Office

Yolo County Sheriff  
Conflict Attorneys  
District Attorney  
Probation Department  
Public Defender

FROM: Shawn C. Landry, Court Executive Officer

DATE: August 26, 2013

RE: Year-end Training Period

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Similar to last year, the Court will participate in a reduced calendaring system for normal hearings and trials from MONDAY, DECEMBER 23<sup>RD</sup>, 2013 THROUGH AND INCLUDING FRIDAY, JANUARY 3<sup>RD</sup>, 2014. The Court requests that law enforcement agencies DO NOT CITE PEOPLE TO APPEAR DURING THIS TIME PERIOD.

Department 9 is designated as the primary department. This department will hear no-time waiver criminal matters and emergency civil/family law cases. Law and Motion matters will be heard at 8:30 a.m. In-custody arraignments will be heard at 1:30 p.m. On Tuesday, December 24<sup>th</sup> and Tuesday, December 31<sup>th</sup> in-custody arraignments will be heard at 11:00 a.m.

Department 7 is the designated backup department. Department 5 will hear urgent juvenile matters.

All clerk windows will be open Monday through Friday 9:00 a.m. to 3:00 p.m., excluding holidays.

**WE WOULD APPRECIATE YOUR ASSISTANCE IN STAGGERING COURT APPEARANCE DATES DURING THE FIRST THREE WEEKS IN JANUARY.**

Please direct any questions concerning this memo to the Executive Office (530) 406-6838. This information is also posted on the court's website.