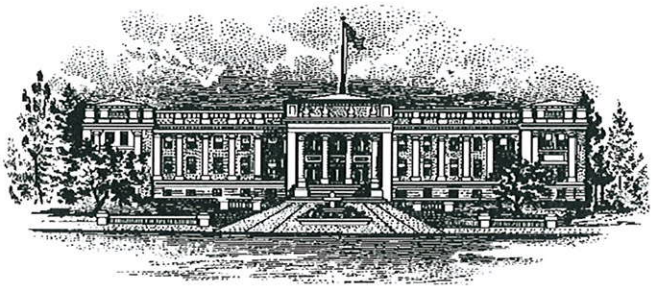

The Superior Court of California, County of Yolo

725 Court Street, Room 308 ● Woodland, California 95695 ● Telephone 530-406-6838 ● Fax 530-406-6835

Amended ADMINISTRATIVE ORDER No. 2012-10

DATE September 10, 2012

SUBJECT Courtroom Hours of Operation

TO Judicial Officers

FROM Steven M. Basha, Presiding Judge

EFFECTIVE September 15, 2012

Pursuant to the California Rules of Court 10.603(a), the Presiding Judge is responsible for "ensuring the effective management and administration" of the court. Further, it is consistent with the rules that the Presiding Judge ensures that court policies and agreements are entered into, implemented and construed in accordance with the laws of the State of California.

THEREFORE, in accordance with California law and the agreements entered into by this court and represented bargaining units, it is HEREBY ORDERED that the court will allow rest periods as follows: one mid-morning 15 minute break and one mid-afternoon 15 minute break.

As a best practice courtrooms should recess for at least one hour over the lunch period and break as close to 12:00p.m. as possible and reconvene no earlier than 1:00p.m. and court should end by 4:30 p.m.

Signed this 17th Day of September, 2012

Steven M. Basha

Steven M. Basha, Presiding Judge